

**MINUTES OF REGULAR MEETING OF
PUBLIC WATER SUPPLY DISTRICT #4 CLINTON COUNTY,
MISSOURI ON DECEMBER 8, 2011**

1. CALL TO ORDER: President Jeff Streeter called the meeting to order at 6:30 p.m. Present were, President-Jeff Streeter, Jim Gorham, Jim Sondag, and Ellen Patrick. Larry Golubski was absent.

Next regular scheduled meeting: January 5, 2011.

2. APPROVAL OF MINUTES: Motion to approve the October 27, 2011 special meeting minutes by Jim Sondag. Seconded by Ellen Patrick. Approved with a vote of 3 yes and Jim Gorham abstaining. Motion carried.

Motion to approve the November 3, 2011 regular meeting minutes by Jim Sondag. Seconded by Ellen Patrick. Approved by unanimous vote. Motion carried.

Motion to approve the November 17, 2011 special meeting minutes by Ellen Patrick. Seconded by Jim Sondag. Approved by unanimous vote. Motion carried.

3. APPROVAL OF BILLS: Motion to approve the monthly bills by Jim Sondag. Seconded by Ellen Patrick. Approved by unanimous vote. Motion carried.

4. Change in the agenda. Under NEW BUSINESS: Authorize Ellen Patrick to discuss business with District's banks.

5. ACTION ITEMS

A. 2012 MEETING DATES: Motion to change 4 scheduled meeting dates as listed by Ellen Patrick. Seconded by Jim Sondag. Approved by unanimous vote. Motion carried.

January 5
February 2 change to February 9
March 1 change to March 8
April 5
May 3
June 7
July 5
August 2 change to August 9
September 6
October 4
November 1 change to November 8
December 6

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6. OLD OR UNFINISHED BUSINESS

A. RATE CALCULATION: The Board held further discussion regarding increasing the water rates. The Board will continue to discuss the water rates.

B. SELECTION OF ENGINEER FOR DNR ENGINEERING GRANT: Two engineering firms submitted statements of qualifications for the scope of work submitted on the DNR engineering grant application. Bartlett and West and AGC Engineers, Inc. The Board discussed the scope of work proposed, read the qualifications of the two firms

that submitted statements of qualifications and discussed the requirements of the grant. The Board decided to retain Bartlett and West due to the satisfactory ongoing relationship that continues between them and the engineer.

Motion to retain Bartlett and West to complete the scope of work submitted for the DNR Engineering grant by Jim Sondag. Seconded by Ellen Pattrick.

Jim Gorham-Yes
Jeff Streeter-Yes
Jim Sondag-Yes
Ellen Pattrick-Yes

Approved with a vote of 4 yes and 0 no, motion carried.

C. L-METERS: Ellen Pattrick shared information that was collected regarding the L meters and some options for policies. The board debated the options. There is no written policy regarding these accounts.

Motion made by Ellen Pattrick to create the L meter policy: The 18 current L meter accounts will no longer be charged. The list of these 18 accounts will be held in the office. These customers will be allowed to connect at no charge upon request. Privilege transferrable to family through inheritance. Privilege non transferrable through sale. When land is sold, new owner will pay costs to bring meter pit up to code.

Seconded by Jim Sondag.

Jim Gorham-No
Jeff Streeter-Yes
Jim Sondag-Yes
Ellen Pattrick-Yes

Approved with a vote of 3-yes and 1 no, motion carried.

D. FIELD METERS: The Board continued discussion from previous meeting regarding Field Meter policies. After discussing the purpose and the current usages of field meter accounts, the board debated options for policies.

Motion by Ellen Pattrick to change Field Meter policy eliminating higher tiers on the rate chart. Minimum charge includes 12,000 gallons per year- \$150. Any usage over 12,000 gallons-\$17.50 per thousand. In the event that a field meter is locked for non payment, the account will lose the privilege and convert to a domestic account. Penalties will be accrued monthly. Seconded by Jim Sondag.

Jim Gorham-Yes
Jeff Streeter-Yes
Jim Sondag-Yes
Ellen Pattrick-Yes

Approved with a vote of 4-yes and 0 no, motion carried.

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Letters will be sent to L meter and Field meter customers informing them of the changes.

6. NEW BUSINESS

A. Motion to draft a letter that will authorize Ellen Pattrick to discuss district business with banks by Jim Gorham. Seconded by Jim Sondag. Approved by unanimous vote. Motion carried.

7. ANY OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

A. Ryan Mellon read the monthly maintenance report.

- B. Jim Gorham asked that the Board consider raises for the office staff. Motion to give \$1 per hour raise to office staff effective January 1, 2012 by Jim Gorham. Seconded by Jim Sondag.

Jim Gorham-Yes
Jeff Streeter-Yes
Jim Sondag-Yes
Ellen Patrick-Yes

Approved with a vote of 4-yes and 0 no. Motion carried.

8. PUBLIC CONCERNS

- A. None

- 9. ADJOURNMENT:** At 8:00 p.m. Jim Gorham, made a motion to adjourn the regular meeting. Seconded by Ellen Patrick. Approved by unanimous vote. Motion carried.

Director

Title

Laurie Ahart

Title

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